CHANGE ORDER

A close-up of a logo

Description automatically generated Change Order No

Contractor Date

Contract #

Project Name:

This subject contract is amended as follows and you are directed to make these changes effective this date.

DESCRIPTION AMOUNT

The terms and conditions of the original contract for the above work shall govern this change.

|  |  |
| --- | --- |
| The original contract sum was | $ |
| Net change by previous change orders | $ |
| Contract sum prior to this change order | $ |
| Sum (increase/decrease) of this change order | $ |
| New contract sum (including this change order) | $ |
| Contract time is extended/reduced by | ( ) days |

# RECOMMENDED BY:

University Planning, Design & Construction or Physical Plant

Architect/Engineer

Construction Manager

# ACCEPTED BY:

Trade Contractor Date

Title

**UNIVERSITY OF LOUISVILLE PROCUREMENT SERVICES**

By:

Date Title:

2/2024